



Valerie M. Donnan, Ed.D.

Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
Thursday, December 14, 2023

Board Members Present: Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Board Members Late:

Board Members Absent: Ms. Carey McHugh

Staff Members Present: Ms. Sara Martinez, Dr. Laura Wojcik, Mr. Matthew Crowley, Ms. Suzana Peterson, and Ms. Traci Strieter

Staff Members Late:

Guest: Mr. Peter Graves, Graves Design

- 1. CALL TO ORDER - ROLL CALL (Dr. Lind)**
- 2. PLEDGE OF ALLEGIANCE (Dr. Lind)**
- 3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)**

Motion to Accept the Amended Agenda - VOICE VOTE

The Board approved the amended agenda.

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE

Move approval of the consent agenda items and addendum, as presented.

Moved by: Dr. Lynn Glickman


Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

- 4.1 Approval of Minutes
Public minutes from the regular meeting on November 9, 2023.

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- 4.2 Financial Matters
Paid Accounts Payables and Fund Balance Report:
[December Executive Board Meeting Summary.pdf](#) 
[Paid AP Check Register - Payroll Liabilities 11-15-23 0001.pdf](#) 
[Paid AP Check Register - Payroll Liabilities 11-30-23 0001.pdf](#) 
[Paid AP Check Run 12-14-23.pdf](#) 
[Paid AP Check Run Over \\$8,000 12-14-23.pdf](#) 
[Paid AP Manual Checks 11-03,10,17,21,29-23.pdf](#) 
[Paid AP Manual Checks Over \\$8,000 11-03,10,17,21,29-23.pdf](#)



[Fund Balance Report.pdf](#)

4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[Personnel Recommendations & Vacancies.pdf](#)

[December 14, 2023 Addendum.pdf](#)

5. **RECOGNITION (Dr. Wojcik)**

5.1 STARS Student

The Board recognized a student from Ms. Dalin's classroom at Thompson School as the STARS Student for December. This student is persevering and always strives to do his best. He has also mastered his speech out-put device and uses it to communicate throughout his day.

5.2 Employee of the Month

The Board recognized Ms. Stefania Ardeleanu, EL Itinerant, as December's Employee of the Month. Stefania is always willing to step into any situation. She is motivated to see students thrive and reach their full potential. She is a great asset to every classroom.

6. **PUBLIC COMMENT (Dr. Lind)**

There was no Public Comment.

7. **OLD BUSINESS**

7.1 Eccezion Contract Agreement - ACTION NEEDED (Ms. Peterson)

The Board approved a one-year auditing contract agreement, not to exceed \$42,900, with Eccezion Consulting.

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Motion to Approved Contract Agreement - ROLL CALL VOTE


Moved by: Ms. Odie Pahl

Seconded by: Ms. Joanne Osmond

Carried

- 7.2 Skyward Contract - ACTION NEEDED (Dr. Wojcik/Ms. Peterson)
The Board approved a three-year contract with Skyward in the amount of \$77,010. This contract includes purchasing software and services for the Human Resources and Business Departments and will be instrumental in streamlining both of these departments. An annual recurring fee after the expiration of the three year contract term will be approximately \$10,210. Implementation is anticipated to start fall of 2024.

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Motion to Approve Contract - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

- 7.3 Capital Project Update - INFORMATIONAL (Ms. Peterson)
Ms. Peterson updated the Board on the Gages Lake Fencing Project. The fence is scheduled to be installed Spring 2024.

8. NEW BUSINESS

- 8.1 Superintendent Retirement - ACTION NEEDED (Dr. Lind)

The Board approved recommending acceptance of the Superintendent's retirement letter for June 30, 2024 by the Governing Board at the March 6, 2024 meeting. In addition, the Board discussed options regarding the next Superintendent including hiring an interim or interims for the next year.

Motion to Approve the Intent to Retire - ROLL CALL VOTE

Moved by: Dr. Scott Schwartz

Seconded by: Dr. Lynn Glickman

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

8.2 Lawn Equipment - ACTION NEEDED (Ms. Peterson)

The Board approved of disposing of three pieces of lawn equipment by either sale, donation, or scraping before the end of the year.

[Lawn Equipment \(1\).jpg](#) 

[Lawn Equipment \(2\).jpg](#) 

[Lawn Equipment \(3\).jpg](#) 

Motion to Dispose of Lawn Equipment - VOICE VOTE

Moved by: Dr. Michael Karner

Seconded by: Dr. Donn Mendoza

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

8.3 HVAC Replacement Project - ACTION NEEDED (Ms. Peterson)

The Board approved moving forward to request proposals for

a new HVAC system for the Administration Building. Renewable energy credits will be used to help fund this project.

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Motion to Request Proposals - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

8.4 Lawn Maintenance - INFORMATIONAL (Ms. Peterson)

Ms. Peterson discussed the need for requesting lawn maintenance proposals. Our current contract is set to expire in April, 2024.

8.5 Food Service - INFORMATIONAL (Ms. Peterson)

Ms. Peterson discussed the need to request food service proposals. SEDOL currently has an emergency contract with Organic Life and will need to review all options to obtain a regular contract. Bid posting is anticipated to go out over winter break.

8.6 Transportation - INFORMATIONAL (Ms. Peterson)

Ms. Peterson discussed the need for requesting transportation proposals. Our current contract with Lakeside is an extended contract so SEDOL will need to review all options through the bib process.

8.7 D120 Snow Removal Rate - INFORMATIONAL (Ms. Peterson)

District 120 will charge \$50 per service this year for snow removal/salt application services at Fairhaven School. This is a \$5 increase from last year.

8.8 Extended School Year (ESY) - INFORMATIONAL (Ms. Strieter)
Extended School Year is anticipated to run from June 10 – July 11 for staff and June 11 – July 11 for students. There will be no classes on Fridays and June 19th and July 4th. This year ESY will have an ESY Coordinator that will head the program.

8.9 Interpreter/Translation Services - INFORMATIONAL (Mr. Crowley)

Mr. Crowley shared with the Board updates from the State relating to interpreters and translation services. Training for these positions is now required and includes the following steps:

1. Pass a language proficiency test
2. 6 hours of special education training
3. At least 9 hours of interpreter training and assessment
4. Continued professional growth hours.

Mr. Crowley will provide a follow-up that the SEDOL interpreters/translators will be following.

8.10 FOIA - INFORMATIONAL (Ms. Peterson)

Ms. Peterson provided the Board with the following information:

On November 28, 2023 an email was received from Mr. Patrick Lee, IL State Volunteer for Change the Air Foundation requesting SEDOL's latest IAQ and Environmental Testing for our schools.

On December 4, 2023 Ms. Peterson emailed Mr. Lee indicating SEDOL did not have the information/records pertaining to his request.

9. CLOSED SESSION

Motion to Enter Into Closed Session - ROLL CALL VOTE

The Board entered into closed session at 10:48 a.m. to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to

determine its validity.

Moved by: Dr. Michael Karner

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

Motion to Return to Public Session - VOICE VOTE

The Board returned to Public Session at 11:31 a.m.

Moved by: Dr. Donn Mendoza

Seconded by: Dr. Scott Schwartz

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 7-0

10. COMMITTEE REPORTS

There were no committee reports.

11. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

Board members expressed their appreciation for the time, service and commitment that Dr. Donnan has provided to SEDOL.

12. ADJOURNMENT (Dr. Lind)

With no other items to discuss, the meeting was adjourned at 11:33 a.m.

Respectfully submitted by,
Sara Martinez
Recording Secretary

Approved by:

Dr. Jason Lind
Board President

Dr. Valerie M. Donnan
Board Secretary